



Gravitazz Institute for Disaster Reduction and Emergency Management

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Telephone: +27 11 067 0321

Email: info@gravitazzcontinental.com

Website: <http://www.gravitazzcontinental.com/>

REGISTRATION FORM – SHORT COURSES

1. Personal information ¹	
First Name	
Last Name	
Gender	
Date of Birth	
Nationality	
Occupation <i>(if applicable)</i>	
Organization <i>(if applicable)</i>	
Languages Spoken	
2. Contact information	
Mobile Number(s)	
E-mail Address	
Physical Address	
Skype ID <i>(if applicable)</i>	
3. Course Registration	
I would like to register for the following course(s): <i>(Up to 5 courses – Add lines if necessary)</i>	Course title: Date: Location:
4. Signature	
I have read and accepted the terms and conditions outlined below and wish to confirm my registration for the course(s) listed in the above section.	
Date:	
Name:	
Signature:	

¹ Please note that the personal information that you provide in this form will remain confidential and that it shall only serve Gravitazz in sourcing statistics with regards to the profile of its prospective and actual students.

TERMS AND CONDITIONS – SHORT COURSES

1. Training Costs

- 1.1. Training costs for the five-day courses are set at **US\$ 800** per participant, which includes:
 - Facilitation costs
 - Course materials and certificates
 - Administrative fees
- 1.2. Companies/organizations will benefit from a **US\$ 150** discount should they decide to arrange and cover venue and catering costs, bringing down the cost of the training to **US\$ 650** per participant.
- 1.3. Payment will have to be made upfront, no later than two weeks (14 days) before the training's starting date.
- 1.4. Payment can be made through:
 - *Online payment*: Payment will be made through the training web portal secure online payment system.
 - *Bank transfer*: Payment will be made directly into Gravitazz Institute's bank account (details provided below) and proof of payment transferred by email to info@gravitazzcontinental.com.
- 1.5. Gravitazz Institute's Banking details are as follows:

Account Holder: GRAVITAZZ CONSULTING PTY LTD

Bank: FIRST NATIONAL BANK (FNB)

Account Number: 62467365609

Branch Name: GREENSTONE

Branch Code: 201510

* Swift Code (for international payments): FIRNZAJJ

2. Cancellation

- 2.1. Gravitazz holds the right to cancel any training should the target number of participants (10 participants) not be met.
- 2.2. In the event of Gravitazz cancelling the training, all funds will be returned to the clients.

- 2.3. All bookings will be accepted as confirmed and organisations are welcome to make name changes one week prior to the workshop.
- 2.4. Any cancellation in full will carry a cancellation fee of 50% or at the discretion of Gravitazz but not less than 18%.
- 2.5. Gravitazz will not be liable in the event that the event is cancelled, postponed due to the fortuitous event, unforeseen occurrence, Act of God or any other event that might render this event impossible or impracticable. For the purpose of this clause, a fortuitous event shall include but not be limited to: war, death, fire, strike, extreme weather or other emergency.
- 2.6. Events, programme content and facilitators are subject to change without notice.

3. Limitation of Liability

- 3.1. The client indemnifies and holds Gravitazz, its directors, employees and members harmless against any claim of whatever nature which may be made against any of them (including legal costs on an attorney and own client scale) resulting from or occasioned by the function, howsoever arising including but not limited to personal injury, death, loss of or damage to property brought onto or left on the property; but not limited to any claim for any loss or damages suffered by the client, brought onto or left on the property; but not limited to any claim for any loss or damages